NOTICE OF GENERAL MEETING TO ALTER THE RULES (CONSTITUTION) – model rule 21

_____

(Insert name of INCORPORATED ASSOCIATION)

is convening a general meeting at which the following resolution/s will be proposed as special resolutions to alter the rules of the association.

The meeting will be held at _____a.m./p.m. on_____
the _____200____.

The meeting will take place at_____
_____

SPECIAL RESOLUTION/S:

Currently rule……states:
……
……
…….

It is proposed to alter this rule so that it states as follows:

……
……
……..

Currently rule……states:
……
……
…….

It is proposed to alter this rule so that it states as follows:

……
……
……..

OR

A list of alterations to the rules which will be proposed as special resolutions at the meeting is attached.

INFORMATION for MEMBERS

- Rule 20 allows for proxy votes. A proxy form is enclosed for you to nominate another member to vote on your behalf if you cannot attend the meeting.
- Alterations to the rules can only be made if supported by 75% of members voting at the meeting or by proxy.
- Alterations to the rules only take effect when lodged with the Department of Consumer & Employment Protection.